



April 2019

## Registration for the ökumenische Spielstadt 2019

Dear Spielstadt-Parents,

Today you've signed up your child to the ökumenische Spielstadt Rottenburg 2019. Your child, alongside 150 other children between the ages of 6 and 12 years old, will be spending one or two weeks in a group of around 12 children, supervised by 3 group leaders.

This letter contains important information concerning the Spielstadt:

### Time and Place

The Spielstadt takes place in the first two weeks of Summer break (07/29/19 – 08/09/19 mm/dd/yy) from 9am until 5pm (exception: The Spielstadt ends earlier on Friday the 08/02/19. It will end at 3pm on this day only!) Please refrain from bringing your children in before 8:45am (unless you've booked the earlier supervision, which starts at 7:30am). We invite you to partake in the morning and the evening program at 9:00am and 4:40pm respectively.

The Spielstadt is located behind the festival hall in Rottenburg.

### Catering and First-Aid

Your child will receive a full-fledged lunch and a small snack in the Morning and the afternoon (Fruits, Joghurt, ...). Drinks will be provided all day long. The Early Supervision attendees will also receive a breakfast.

Catering and all other expenses (Handicrafts materials, etc.) are included in the participation fee.

First-Aid is provided by our staff.

### Packinglist

Your child will need:

- A spare change of clothes
- A Raincoat
- Rubber boots
- Swim wear
- Sun screen
- Headgear (Hat, cap, etc.)
- A Towel
- Hard-plastic cup

- A small Backpack for daytrips
- Personal Medication (if required)

Your child does **NOT** need:

- Any kind of electrical device (Phone, Gameboy, MP3 Player, etc.)
- Money or valuables
- Jewelry
- Clothing that isn't aloud to get dirty

**Please mark your childs belongings with a name** and pack them in to an appropriate bag. Please dress your child weather appropriate.

Items that are left behind will be put into our Lost-and-Found box in the Festival Hall. Exclusion of liability: the Spielstadt cannot be held accountable for losses or damages to the children's property.

### Cancellation clause:

A deregistration can be submitted in **written form** to the ökumenische Spielstadt Rottenburg until the 29. Of July 2019. In every deregistration case the following costs will apply:

- A general **20€ handling fee**
- For deregistration's after **June 30. 2019: 50% of the parents' fees.**



- For deregistration's after **July 17.:** **Full parent`s fees.**
- Not showing up without a formal deregistration is not considered a deregistration and will result in the full Parent's fee being charged.

### Insurance

In case of an accident, your child is insured via an accident insurance (Subsidiary<sup>1</sup>). The accident insurance expires, if your child leaves her/his group or the Spielstadt unexcused. Care of your child starts in accordance to the times provided in "Location and time ". Should damage or harm to people or property arise from behavior of your child, we cannot be held accountable.

### Sickness

Please refrain from sending your child to the Spielstadt, if it isn't feeling well in the morning or is suspected of being sick.

**In case your child should not be able to attend the Spielstadt, please inform us between 7:45am and 8:30am by calling us (Spielstadt cellphone number: 015771208932),** so that we can inform the group leaders in question. If you're part of the early supervision group, please inform us by 7:15am.

### Special activities

In both weeks we have special highlights for the kids.

From **Thursday (08/01/19) to Friday (08/02/19) the kids get the chance to spend the night in the Spielstadt.** More information will follow in the first days of the Spielstadt.

The overnight stay is voluntary, we would be delighted if you would encourage your child to stay overnight. On Friday (08/02/19) the Spielstadt will end earlier at 3pm.

On Sunday (08/04/19) we invite you to join us on this day to join us at our family festival.

On **Wednesday (08/07/19) we will go on a day trip with the whole Spielstadt.** Depending on the Weather conditions, this may be moved to another day.

Further information will be provided in the first week of the Spielstadt. The costs for both events are included in the participation fee.

### Contact

The responsibility for the Spielstadt is held by the three congregations of Rottenburg (cath. congregation St. Moritz, Cath. Dom congregation St. Martin, protestant congregation).

Should you have any questions or suggestions, feel free to please contact us anytime. Via E-Mail: [spielstadt-rottenburg@gmx.de](mailto:spielstadt-rottenburg@gmx.de) via Phone: **015771208932**

We look forward to all the fun we will have with the kids, the parents and the staff!

Best regards on behalf of the entire Spielstadt-team,

Your Spielstadt-Team leaders

Michael Hörmann

Josephine Jahn

David Hörmann

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<sup>1</sup> Insurance via the Spielstadt is only applicable if the individual's insurance won't cover.